

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No. IE-2/367 (22)/2013 - IED.



O/o the VC & MD,
Bus Bhavan, HYD- 624.

CIRCULAR No. 05/ 2013 - IED, Dated: 02-08-2013.

Sub: -PIB- Modification of the commencement of Cycle period to maintain uniformity at all Production Units - Communication – Reg.

- Ref: - 1. Circular No. IED 3/1995, Dt. 14-07-1995
2. Circular No. 14 /2006 - IED, Dated 26.09.2006.
3. Circular No. 23/2006 - IED, Dated.23.11.2006.

For any production unit it is essential to quantify the production in single unit terms, to assess the effectiveness & productivity. Due to fluctuations in demand, supply of materials and availability of other resources like manpower, power, machines etc., the quantification shall be done once in a year. This is called cycle period of that unit. As number of different types of products will be produced, during quantification, the products are expressed into measurable single unit. In APSRTC for all production units, the production shall be expressed in terms of standard man hours.

To motivate the employees and to get the targeted production based on demand, PIB schemes were introduced in all production units and while allowing monthly incentives yearly cumulative average performance level (YCAPL) concept was introduced. At the end of the year, while arriving total % of PL for that year, the production in terms of SMHs will be reconciled. Then difference in payment of incentive amount will be paid / recovered from the employees concern as the case may be. Due to YCAPL concept most of the times, the employees will get lumpsum incentive amounts after reconciliation of production on annual basis.

While designing PIB schemes care was taken to disburse the incentive amount eligible after yearly reconciliation in the months of August/September, so that the amounts shall be useful to the employees to spend to celebrate festivals or for any meaningful purpose and hence the cycle period from July to June was fixed. But cycle period for BBBU: MYP and PP: MYP is different when compared to all other production units. The existing cycle periods at all production units are furnished below:

S.NO.	PRODUCTION UNIT	CYCLE PERIOD
1	ZWS:UPL	JULY TO JUNE
2	ZWS:VJA	JULY TO JUNE
3	ZWS:KRMR	JULY TO JUNE
4	ZWS:KDP	JULY TO JUNE
5	ZWS:NLR	JULY TO JUNE
6	RWS:TPT	JULY TO JUNE
7	ZWS:VZM	JULY TO JUNE
8	BBBU:MYP	OCTOBER TO SEPTEMBER
9	PP:MYP	OCTOBER TO SEPTEMBER

(P.T.O)

Copied

ED (E & IT) has instructed during the meeting on 10.04.2013 to revise the cycle period and provide uniform cycle period at all production units for smooth implementation of CIS project and accurate report generation thus creating uniformity among all Production units.

Accordingly, the competent authority with the concurrence of FA & CAO has accorded sanction for revision of cycle period from "October to September" to "July to June" from production month of July'13 at **BBBU: MYP and PP: MYP** on par with other production units.

The present cycle period ie, from October 2012 to September 2013 has to be calculated from October 2012 to June 2013 (9 months) for reconciliation of PIB. From July 2013 to June 2013(twelve months) will be considered as cycle period for reconciliation of PIB at **BBBU: MYP and PP: MYP** from now-onwards.

The revised cycle periods at all Production Units are furnished hereunder;

S.NO.	PRODUCTION UNIT	CYCLE PERIOD
1	ZWS:UPL	JULY TO JUNE
2	ZWS:VJA	JULY TO JUNE
3	ZWS:KRMR	JULY TO JUNE
4	ZWS:KDP	JULY TO JUNE
5	ZWS:NLR	JULY TO JUNE
6	RWS:TPT	JULY TO JUNE
7	ZWS:VZM	JULY TO JUNE
8	BBBU:MYP	JULY TO JUNE
9	PP:MYP	JULY TO JUNE

Carao
CHIEF ENGINEER (IE)

Copy to : All EDs /FA /CAO.

- : Secy. to Chairman/ PA to VC & MD
- : CME (O) / CPM /C.A / CME(C&B) / CCOS
- : DY.CME (O) / DY.CME (P) / DY.CAO (CE) / COS (MYP)
- : All WMs/ Dy.CAOs of all zones, DY.CAO (TA & I)
- : AO: Costing: HO / AOs
- : Training Officer: HO, A.G.Audit RTC Branch-20 copies
- : Convener, shop committee of all Workshops,
- : General Secretary, Employees Union
- : General Secretary, NMU
- : General Secretary, RTC Telangana Mazdoor union.

-oOo-

o/c